

Summary of Meeting

Title of meeting	NCA Board Meeting		
Date	18 May 2017	Time	13:30 – 16:30
Venue	Board Room, London		
Chair	Lynne Owens	Secretariat	Board Secretariat
Members	Nick Alston Reshard Auladin Wendy Barnes Nina Cope Jane Furniss Matthew Horne Tim Symington		
Board Secretary	Caroline Murdoch		
Advisors	Jon Richards (Legal)		
Attendees	Gerry Cantwell (Chief Information Officer) Rob Jones (DD PPR & S&SD) Donald Toon (Director Prosperity)		
Observers	Home Office Rep TU Representative Head of Communications Corporate Strategy		
Apologies	Home Office		

Item 1: Apologies, Declarations of Interest and Minutes/Actions from the last meeting

- 1.1 Apologies had been received from Richard Riley, who was represented by Caroline Mersey.
- 1.2 There were no new declarations of interest.
- 1.3 The minutes from the 07 April 2017 Board meeting were agreed.
- 1.4 The action log was reviewed, with updates provided.

Item 2: Chair's Update

- 2.1 The Chair provided an update to the meeting on current issues of note affecting the agency.

Item 3: Quarter 4 Performance Report

- 3.1 The report was reviewed by the Board and the Chair invited comment.
- 3.2 The Board discussed the key issues. There was a request for work to be conducted to address the link between workflow and output through the use of various academic tools.
- 3.3 The Chair thanked the team for the paper, which was noted by the Board.

Item 4: Board Forward Agenda

- 4.1 The paper was reviewed by the Board and the Chair invited comment.
- 4.2 The Board discussed the key issues relating to items for discussion at the Board.
- 4.3 The items set out in the paper were agreed by the Board.

Item 5: Annual Report & Governance Statement

- 5.1 The latest draft of the Annual Report and Governance Statement was presented to the Board. The Chair invited comment.
- 5.2 The Board provided feedback to be incorporated into the next draft.
- 5.3 The Chair thanked the team for the work to date.

Item 6: NCA approach to potential Spending Review

- 6.1 The NCA's approach to any future spending review was presented for discussion.
- 6.2 The Board discussed the key issues and provided direction on the NCA's position.

- 6.3 The Chair expressed thanks for the work done to date on this issue and encouraged continued collaborative working with partners to produce a shared script.

Item 7: NCA Governing Transformation in its totality

7.1 The purpose of the paper was to capture the Board’s thinking alongside development of the transformation governance. The Chair invited comment from members in relation to the paper.

7.2 The Board discussed the key issues.

7.3 Members agreed the changes to governance arrangements.

Item 8: Finance Update

8.1 This paper was presented and noted by the Board.

Item 9: Independent Reference Group Update

9.1 The Board was provided with an update on the first meeting of the Independent Reference Group.

9.2 The update was noted by the Board.

Item 10: AOB

10.1 There were no declarations of AOB.