

**Board Member - Expenses Register - 2017/18 (1 April 2017 – 31 March 2018)**

<b>Director General: Lynne Owens</b>													
Date*	Purpose	UK Travel	UK accommodation	UK subsistence (food & beverages)	UK taxis	UK hospitality	UK car parking/ tolls/ congestion charges	UK other expenses	Overseas travel	Overseas accommodation	Overseas subsistence (food & beverages)	Overseas hospitality	TOTAL
24/05/2017	Air								204.80				<b>204.80</b>
24/05/2017	Air <sup>1</sup>								-54.80				<b>-54.80</b>
24/05/2017	Air								549.80				<b>549.80</b>
24/05/2017	Air <sup>1</sup>								-549.80				<b>-549.80</b>
07/06/2017	Air								2,157.27				<b>2,157.27</b>
07/06/2017	Air <sup>1</sup>								-1,119.77				<b>-1,119.77</b>
08/06/2017	Hotel									212.99			<b>212.99</b>
<b>April – June Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1187.50</b>	<b>212.99</b>	<b>0.00</b>	<b>0.00</b>	<b>1400.49</b>
26/09/2017	Air	<b>161.53</b>											<b>161.53</b>
<b>July – September Total:</b>		<b>161.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>161.53</b>
27/10/2017	Hotel		99.00										<b>99.00</b>
16/11/2017	UK Air	209.92											<b>209.92</b>
22/11/2017	Hotel		46.20										<b>46.20</b>
<b>October–December Total:</b>		<b>209.92</b>	<b>145.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>355.12</b>
14/02/2018	Air <sup>2</sup>								79.30				<b>79.30</b>
15/02/2018	Air <sup>2</sup>								92.30				<b>92.30</b>
15/02/2018	Air <sup>2</sup>								178.50				<b>178.50</b>
<b>January–March Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350.10</b>

\* Expenses are reported in the month in which they were incurred. Any retrospective claims are marked with explanatory footnotes.

<sup>1</sup> Full or part refund received due to cancellation.

<sup>2</sup> Air tickets to be refunded due to cancellation