

Summary of Meeting

Title of meeting	NCA Board Meeting		
Date	9 November 2017	Time	13:30 – 16:00
Venue	Board Room, London		
Chair	Director General - Lynne Owens	Secretariat	Corporate Strategy
Members	Deputy Director General Capabilities – Nina Cope Deputy Director General Operations – Matthew Horne Non-Executive Directors – Wendy Barnes, Nick Alston, Reshard Auladin, Jane Furniss Director of Finance – Tim Symington		
Advisors	Legal Advisor – Sarah Pritchard		
Attendees	Deputy Director Corporate Strategy – Caroline Murdoch		
Observers	Director Home Office – Richard Riley Deputy Director Performance – Dan O’Mahoney Trade Union rep Corporate Strategy Communications Department for Transport		
Apologies	n/a		

Item 1: Apologies, Declarations of Interest and Minutes/Actions from the last meeting

- 1.1 There were no new declarations of interest.
- 1.2 The minutes from the 21 September 2017 Board meeting were agreed.
- 1.3 The actions log was reviewed, with updates provided.

Item 2: Chair's Update

- 2.1 The Chair provided an update to the meeting on current issues of note affecting the Agency.

Item 3: NSC and Business Planning

- 3.1 DDG Capabilities introduced the paper and updated the Board on the NCA's involvement in this work and the future implications for the Agency.
- 3.2 The Board discussed the progress made to date and noted that NCA business planning will be discussed further in January 2018.

Item 4: Finance Report/Mid Year Update

- 4.1 Director Finance introduced the paper, giving highlights of the NCA's current financial situation.
- 4.2 The Board noted the paper.

Item 5: Funding Position

- 5.1 Director Finance introduced the paper and explained the NCA's current non-core funding.
- 5.2 The Board discussed alternative funding streams and approved the recommendations in the paper.

Item 6: Information Management Strategy

- 6.1 DDG Capabilities introduced the paper and explained the proposed new Information Management Strategy.
- 6.2 The Board discussed key issues and approved the draft strategy.

Item 7: Practical steps to improve cyber security: non-core IT risks

- 7.1 DDG Capabilities introduced the paper and explained Technology Command's progress in taking ownership of all non-core IT.
- 7.2 The Board discussed key issues and approved the paper.

Item 8: Workforce Planning

- 8.1 Director Finance introduced the paper and highlighted key elements of the paper. A more comprehensive People Strategy will be brought back to the Board next year.
- 8.2 The Board discussed key issues, approved the paper and commissioned further work.

Item 9: OSCA Governance

- 9.1 DDG Capabilities introduced the paper and outlined the key issues for NCA.
- 9.2 The Board discussed the implications for NCA and approved the paper.

Item 10: NCA Change Update

- 10.1 DDG Capabilities introduced the paper and updated the Board on the NCA's Change Programme.
- 10.2 The Board endorsed the Change Plan through to January 2018 and approved the paper.

Item 11: Governance and Board Framework

- 11.1 DD Corporate Strategy introduced the paper and explained the significance of this for the Agency.
- 11.2 The Board requested minor amendments to be made and approved the paper.

Item 12: 2018 Board Forward Agenda

- 12.1 DD Corporate Strategy introduced this paper and highlighted the role of the agenda in maintaining good governance.
- 12.1 The Board approved the paper.

Item 13: Board Planner for next meeting

- 13.1 DD Corporate Strategy introduced this paper and explained that this was the proposed agenda for the next Board meeting.

13.2 The Board requested minor amendments to be made and approved the paper.

Item 14: AOB:

There were no items of AOB.